



PRO-EDGE
ASSOCIATES

Management And HR
Solutions Experts



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Management Consulting

Navigate Business for Success

Strategic insights to steer your organization through complex challenges and drive sustainable growth for Business in the Industry

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What We Do

**Provide expert customized Management and HR Solutions
to give your business the professional edge**



Organization



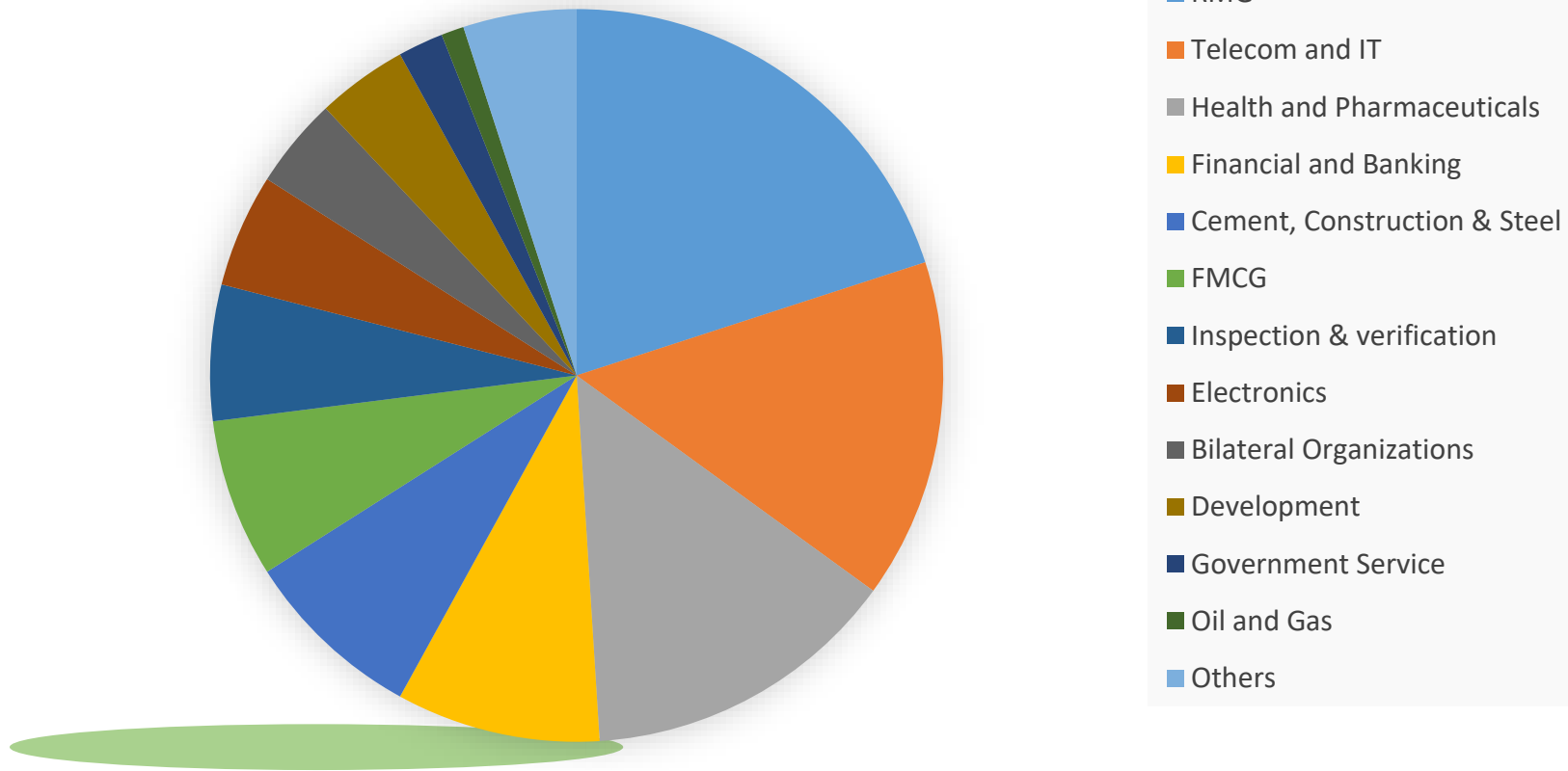
Payroll and Benefits



Training & eLearning

PRO-EDGE ASSOCIATES: Made in Bangladesh

Industries we work in:



Our role in your company



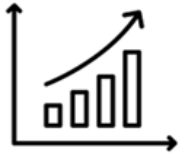
an **advisor** to your line management and generally to your organization;



a **partner** helping you to develop and implement best solutions



a **change agent** catalyzing success in meeting strategic goals and changes



an **analyst** translating your employees' views to actionable items



a **specialist** in developing your management processes, policies and practices



a **researcher** decoding insights to provide breakthrough perspectives

- Translate **strategy** into action
- Create a **symbiotic ecosystem** in the workplace
- Give **actionable insights** on
 - Organizational culture
 - Leadership excellence
 - People power
 - Performance cultures
 - Reward strategies
- **Develop and retain** talent and leaders
- **Mobilize the workforce** to achieve business goals
- Effectively **implement and sustain** recommendations

OUR PORTFOLIO OF SERVICES



- **Management and HR Services**
 - **HR Process Outsourcing**
- **Training and Development**
 - **Online HR Services**
- **Specialized Services**

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HR Process Outsourcing

- Employee Outsourcing
- Recruitment Management
- Training and Development
- Payroll and Benefits Processing (cloud based)
- End-to-End HR Transactional Services



Training and Development

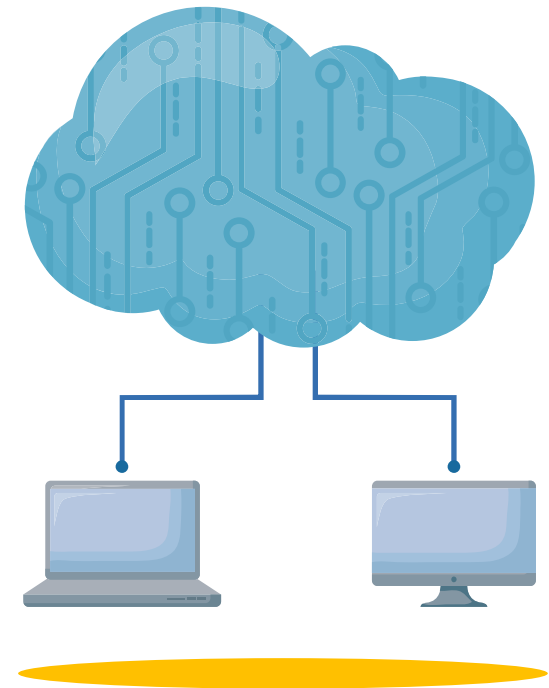
- Assessment Centre: Design for measuring skills & competencies
- Business Communications
- Coaching
- Communication skill
- Competency Mapping & Talent Acquisition & Retention
- Mentoring & Career success
- Decision Making & Problem Solving
- Developing Corporate Strategy
- Effective Leadership
- Employee Discipline
- Emotional Intelligence
- Payroll structure preparation: (salary & benefits, PF, GF)
- Presentation skill
- Time Management
- Train the Trainers
- Rewards Management
- Salary survey: Are you under or over paying
- Safety and Security
- Supervisory Skills
- Tax awareness
- Team Development: Building high performing Teams
- Financial Numbers that shape HR Output
- HR ROI - the number that shape HR Job
- Industrial Relations (IR)
- Interview skill
- Job Interview - You Can Win
- KPI Tools: What Gets Measured, gets managed
- Manpower Planning: How to plan staffing Needs
- Managing Human Resources
- Negotiating Skills
- Performance Management

All sorts of soft skills (managerial) development, specialized training and certification courses



The HR Service Solutions Cloud

- Cloud-based Human Resource Management Systems (HRMS)
- Online Compensation and Information Services (CIS)
- Automated Performance Management Systems (PMS)
- Cloud-based Payroll Management Systems
- Online Psychometric and Aptitude Mapping
- Online Employee Satisfaction Survey
- e-Learning Management System: Pro-edge Pundit



Specialized Services

- Code of Conduct – Business and Employee Ethics
- Background Screening and Verification Services
- Routine Accounting
- Warehouse Management

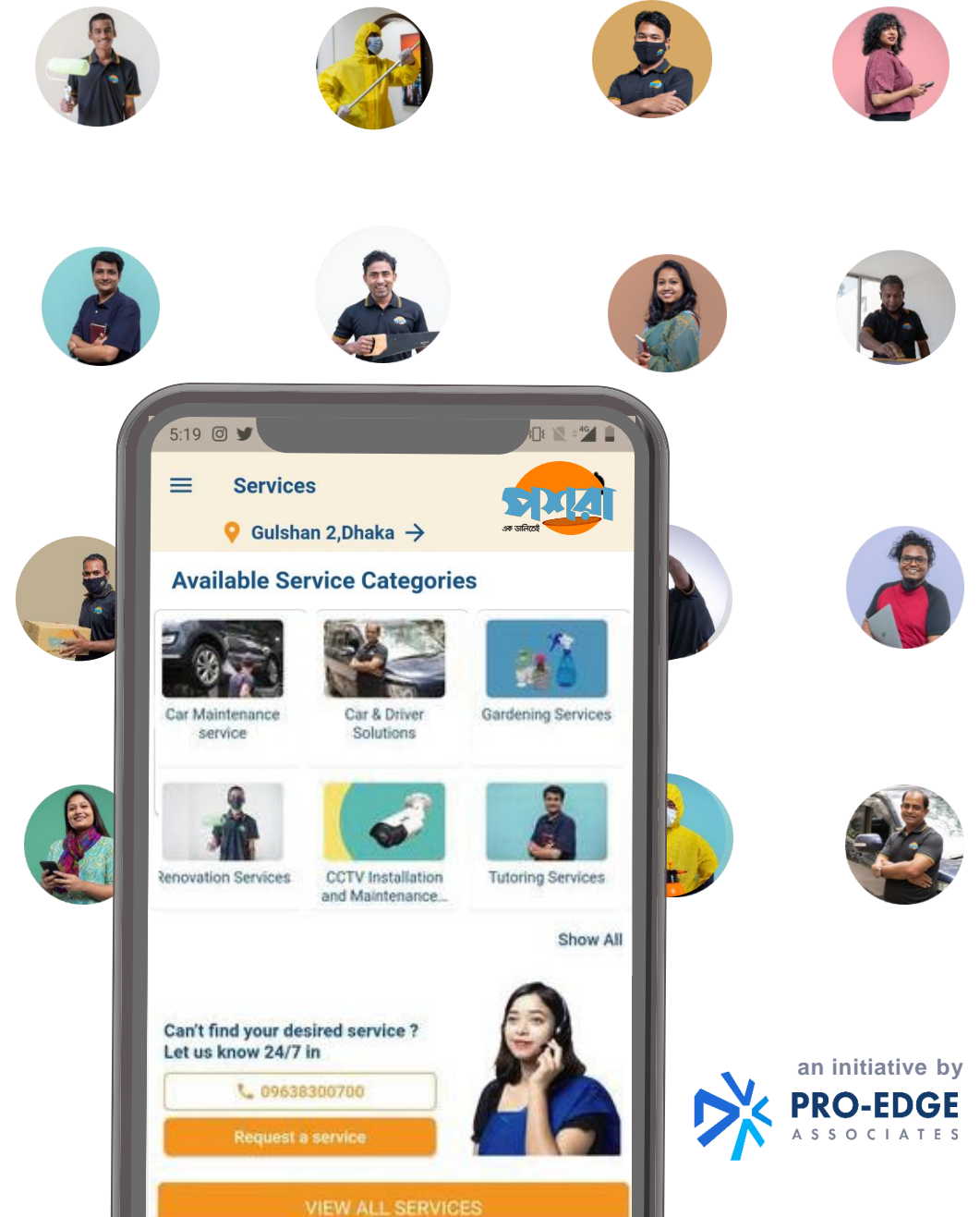




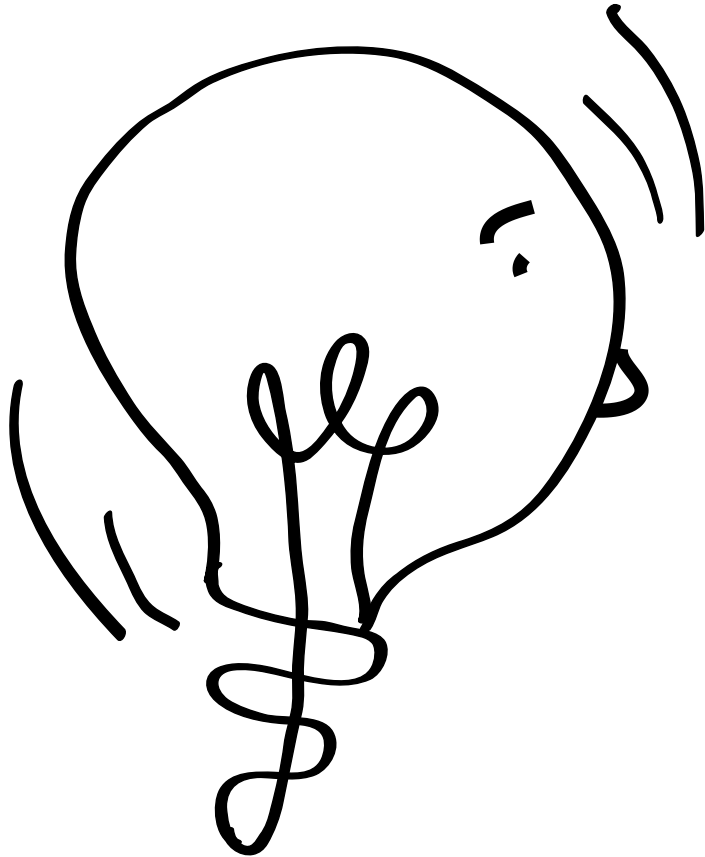
your one-stop solution for all
your business and residential
service needs

100+
services

3,500 +
Service
Providers



an initiative by
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HERE FOR THE HUMAN SOLUTION